

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

MAY 20, 2019

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on May 20, 2019.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Mrs. Julie Pikiewicz was absent. Also in attendance were Dr. Leslee Hutchinson, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor.

## **Roll Call**

The WAEC Fuel Up to Play 60 students (Joseph Titus, Joyelle May, Jaslene Cage, Aveta Pushchak, Reagan Yost and Lauren Hallock) led in the Pledge of Allegiance.

## **Pledge of Allegiance**

Motion by Mr. Duda, seconded by Mr. Snippert to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

## **Agenda**

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the meeting minutes of the April 15, 2019 Regular Board Meeting and the May 13, 2019 Work Session and Finance Committee Meetings as presented. Motion approved by a voice vote with no opposition. Motion carried.

## **Meeting Minutes**

During the school reports, the high school and middle school Science Olympiad Teams shared their experiences of going to State competition. Dr. Pushchak thanked the students for representing our schools in a positive manner and thanked the staff for working so diligently with the students.

## **School Reports**

The WAEC Fuel Up to Play 60 Club shared the highlights their club has completed this year. They had a Health Snack promotion in which 80% of the school participated. They focused on Heart Month in February promoting physical, mental and emotional health. They are in the process of making a safety video which will outline drills for students that shows them what to do during the various drills (lockdown, fire, etc.) when they are in other areas of the building.

Dr. Pushchak shared that the School Reports are the Board's favorite part of the meeting.

No guests requested addressing the Board.

## **Guest/Citizen's Comments**

Dr. Pushchak shared that Mr. Berlin is recovering from surgery and Dr. Hutchinson will present the Superintendent's Report.

Dr. Hutchinson shared that the Science Olympiad teams represented the district in state competition and thanked all coaches for their dedicated service in training our students in sports and academics.

**Superintendent's  
Report**

She shared that we are hiring two teachers at the middle school for the 2019-2020 school year due to vacancies.

Motion by Mr. Pushchak, seconded by Dr. Hallock to approve the following reports, payments and invoices as presented:

**Business  
Administrator's  
Report**

- Revenue & Expenditure Reports
  - [General Fund:](#) \$8,979,059.92
  - [Capital Projects:](#) \$9,742.62 (Mar) \$9,746.62 (Apr)
  - [Cafeteria Report:](#) \$(1,243.84) YTD \$(16,504.61)
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$47,000.22
  - [Exhibit A2](#) Checks Already Written: \$120,197.38
  - [Exhibit A3](#) General Fund Bills: \$348,856.82
  - [Exhibit B](#) Cafeteria Bills: \$25,318.37
  - [Exhibit C](#) Capital Project Fund Bills: \$74,385.95
  - [Exhibit D](#) SHS Activity Fund Report: \$72,457.58

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Snippet to appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2019-2020 fiscal year.. Motion approved by a voice vote with no opposition. Motion carried.

**Appointment of  
School District  
Solicitor for the  
2019-2020  
Fiscal Year**

Motion by Mr. Snippet, seconded by Mrs. Sandberg to approve the sale of Property Index Number 25-011-040.0-014.00 90x181.25 IRR, Tate Road, Erie from the Erie County Repository. Motion approved by a voice vote with no opposition. Motion carried.

**Sale of Parcel from  
Repository for  
Unsold Property  
Taxes**

Motion by Mr. Pushchak, seconded by Dr. Hallock to elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2019-2020 fiscal year and to authorize Justin Terrill to be the designated signatory. Motion approved by a voice vote with no opposition and one abstention (Mrs. Sandberg). Motion carried.

**Treasurer  
For the 2019-2020  
Fiscal Year**

Motion by Mr. Pushchak, seconded by Mr. Snippet to approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2019-2020 fiscal year. Motion approved by a voice vote with no opposition and one abstention (Mrs. Sandberg). Motion carried.

**Depository for the  
2019-2020 Fiscal  
Year**

Motion by Mr. Pushchak, seconded by Dr. Hallock to appoint Berkheimer Associates as the current delinquent per capita collector for the 2019-2020

**Current Delinquent  
Per Capita Tax  
Collector**

fiscal year. Motion approved by a voice vote with one opposition (Mr. Duda). Motion carried.

Motion by Mr. Pushchak, seconded by Mr. Snippet to authorize the Business Administrator to transfer \$74,385.95 from the Committed Reserve Fund to the Capitol Project Fund for the WAMS HVAC renovation and mechanical upgrades and assign it to the Capital Projects Fund for Application 2 of the WAMS HVAC GESA Project. Motion approved by a voice vote with no opposition. Motion carried.

**Budgetary Transfer**

Motion by Mr. Snippet, seconded by Mrs. Sandberg to approve the use of the elementary center gymnasium by the Soccer Club all Saturdays in October and November 2019, 8:00 AM – 8:00 PM at no cost to the requestor. Motion approved by a voice vote with no opposition. Motion carried.

**Facility Use**

Motion by Mrs. Sandberg, seconded by Mr. Snippet to approve Nicole Anderson, Albert Hilinski, Tami Kent, Cecelia Hibbler and Kody Witchcoff as additions to the Kelly Educational Staffing Substitute List. Motion approved by a voice vote with one abstention (Mr. Duda). Motion carried.

**Kelly Educational Staffing Substitute List**

Motion by Mrs. Sandberg, seconded by Mr. Snippet to approve the following:

- Personnel Appointments:
  - Diana Twaroski as Cafeteria Aide, Class C, 3 hours/day, 180 days/year at the rate of \$12.14/hour effective June 3, 2019.
  - Donald Einhouse as SHS Health and Physical Education Teacher at Bachelor's Step 1 effective the 2019-2020 school year.
  - Tammy Riccardi as a long-term substitute Speech Therapist at Master's Step 1 anticipated August 21, 2019 through November 26, 2019
- Extended School Year positions throughout the month of July 2019 and possibly into August 2019 paid at the contractual rate according to the WASD/WESPA Collective Bargaining Unit Agreement.
  - Michael Pettinato - Aide
  - Tish Wells - Aide
  - Jerry Adamus - Aide
  - Dorene Johnston - Aide
  - Laura D'Angelo - Aide
  - Jill Pence - Medical Assistant
- The Tech Integrator Job Description as outlined in [Exhibit E](#).
- The Tech Integrator MOA between WASD and WEA as outlined in [Exhibit F](#).
- The tuition reimbursement requests as outlined in [Exhibit G](#)
- The following conference requests:
  - Meredith Reininger and Julie Danowski to attend Handle with Care Recertification on June 13, 2019 in Erie, PA at an estimated cost of \$900. Funds from Special Education.

**Personnel Appointments**

**Extended School Year Aide/Medical Assistant**

**Job Description MOA Tech Integrator**

**Tuition Requests**

**Conference Requests**

- Krista Wehan to attend NISL Course World-Class Schooling: Vision and Goals on September 16-17, October 21-22, and November 18-19, 2019 in Edinboro, PA. No cost to the district.
- MaryBeth Henglebrok and Erica Young to attend ISTE – EdTech Conference 2019, June 23-26, 2019 in Philadelphia, PA. Estimated cost \$1,990.54. Funds from Professional Development.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Snippert to accept the following resignations:

- Annelise Hatton, 6th Grade ELA/Social Studies Teacher effective June 7, 2019.
- Brayden Nichols-Shaw, Custodian Level II effective May 13, 2019.
- With regret Dr. Leslee Hutchinson, Assistant to the Superintendent effective June 30, 2019.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Pushchak to approve the Healthcare MOU between WASD and WEA as outlined in [attachment 1](#). In a recorded roll call vote, the following voted to approve the MOU. Mrs. Sandberg, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mr. Pushchak and Dr. Pushchak. Motion carried.

**Personnel Resignations**

**Healthcare MOU between WASD & WEA**

Motion by Mrs. Sandberg, seconded by Dr. Hallock approve the Healthcare MOU between WASD and WESPA as outlined in [attachment 2](#). In a recorded roll call vote, the following voted to approve the MOU. Mrs. Sandberg, Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mr. Pushchak and Dr. Pushchak. Motion carried.

**Healthcare MOU Between WASD & WESPA**

Motion by Mrs. Sandberg, seconded Dr. Hallock to approve the agreements to provide UPMC Insurance to employees as outlined in [attachment 3](#). Motion approved by a voice vote with no opposition. Motion carried.

**Agreements to Provide UPMC Insurance**

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the following:

- Those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit H](#).
- Academic services of LearnWell for a hospitalized SHS 9<sup>th</sup> grade student beginning April 25, 2019 and anticipated ending date of May 27, 2019.
- The extension of homebound instruction of a SHS student anticipated for the duration of the school year (June 6, 2019).
- Homebound instruction of WAMS 5<sup>th</sup> grade student anticipated May 13, 2019 through June 6, 2019.
- The Special Education Transition Operating Agreement as outlined in [Exhibit I](#).

Motion approved by a voice vote with no opposition. Motion carried.

**Graduating Seniors**

**Academic Services**

**Homebound Instruction**

**Special Education Transition Operating Agreement**

Motion by Mr. Duda, seconded by Mrs. Sandberg to approve the transportation requests and ratification of field trips since last meeting as outlined.

**Transportation Requests**

SHS Health Class	Thursday, May 9, 2019	Erie County Prison	\$200.00	Student Activities
AFJROTC	Friday, May 10, 2019	Presque Isle, Sara's	\$250.00	Student Activities
Grade 4	Friday, May 31, 2019	Wattsburg Area Middle School	\$0.00	
Grade 2	Wednesday, June 5, 2019	Tom Ridge Enviro. Center	\$450.00	PTO
Grade 6	Wednesday, June 5, 2019	Waldameer	\$2,889.00	0 Student Activities

Motion approved by a voice vote with no opposition. Motion approved.

Motion by Mrs. Thayer-Zacks, seconded by Mrs. Sandberg to approve the following:

- Christopher Dallas, Erica Fedele, Dannette Kimmy, Lisa Messenger Aleasha Nemet, Megan Pound and Karen Wasson as additions to the WASD Volunteer List.
- Accept the resignation of MaryBeth Hengelbrok, Class of 2021 Advisor effective May 6, 2019.
- The addition of Walter Staab to the 2018-2019 Game Help List.
- Natalie Donoghue as First Assistant Softball Coach at step 1 for the 2018-2019 school year.

**Volunteer List**

**Extra-Curricular Resignation**

**Game Help Athletic Appointment**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Sandberg, seconded by Mr. Snippert to declare items as surplus as outlined:

**Surplus Items**

- 1 pull down world map
- 32 Textbooks-Creating America: A History of the United States - McDougal and Littell 2002
- 131 Textbooks - Harcourt Horizons States and Regions - Copyright 2005 by Harcourt INC
- 125 Textbooks - Language Arts - MacMillian/McGraw-Hill, Copyright 2005

Motion approved by a voice vote with no opposition. Motion carried.

No reports for Erie County Vocational-Technical School nor Northwest Tri-County Intermediate Unit this evening.

**ECTS/IU5**

There being no further business before the Board, upon motion by Mrs. Sandberg, seconded by Mr. Snippert, the meeting adjourned at 7:28 p.m.

**Adjournment**

Signature on File

Vicki Bendig

School Board Secretary